2021 EGL OPEN

Hosted by the



In Conjunction with U.S. Figure Skating Championship Series Presented by Toyota

November 2-5, 2021

Registration via EMS: September 1, 2021 @ 11:59PM EST Registration Deadline: September 30, 2021 @ 11:59PM EST

EMS upload deadline for Music & Planned Program Content October 15th, 2021 @ 11:59PM EST

Online purchase of practice ice sessions will be available through EMS

Chief Referee: Lynn Goldman
LOC Chair: Alena Lunin
Chief Technical Accountant: Cathy Brinkman

Events Offered:

Well Balanced No-Test through Pre-Juvenile, Excel, Excel Plus and Excel Juvenile-Senior Events.

For more information go to http://www.fortwayneiceskatingclub.org/

The Fort Wayne Figure Skating Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the <u>current rulebook</u>, as well as any pertinent updates that have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

<u>COVID-19 EVENT POLICIES</u>: EFFECTIVE MONDAY, AUGUST 2, face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned event or activity despite of local, state or facility policies.

ELIGIBILITY/TEST LEVEL:

Test Level: Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Note, entrants may skate <u>one level</u> above that for which they qualify, but they may not skate down in any event (TN 250).



<u>Age restrictions/requirements:</u> Singles free skate events (well-balanced program) have the following requirements:

• Open Juvenile: Girls – 13 years or older; Boys – 14 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

EMS REGISTRATION: Entries will be accepted via **EMS** with credit card only. Each transaction includes a 3% credit card fee.

Registration Deadline: September 30, 2021 @ 11:59PM EST Late Registration Deadline: October 15, 2021 + \$50 Late Fee EST

- 1. Go to https://m.usfigureskating.org
- 2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
- 3. Click EMS then "Competition Registration"
- 4. Choose "Battle of the Blades" from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

Mandatory Athletes:

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email safesport@usfigureskating.org for instructions or questions regarding parental consent.

<u>REFUND POLICY:</u> Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

SCHEDULE: Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

FACILITIES: The competition will be held at SportONE Parkview Icehouse facility at 3869 Ice Way, Fort Wayne, IN 46805. Phone (260)387-6614 https://sportoneparkviewicehouse.com/

EMS MUSIC UPLOAD: DEADLINE: October 20, 2021 EST (after October 20, 2021 *\$25 Late Fee)

Competitors participating in events with music are required to upload their music to EMS no later than October 20, 2021 EST. After this date, skaters will be locked out of this feature and subject to a \$25 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS SKATER MUSIC UPLOAD HOW TO: CLICK HERE

If you need assistance, email *productsupport@usfigureskating.org*

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.



MUSIC CRITERIA:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD or digital copy (if you are accepting digital back up such as on a phone or memory stick) as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

<u>MUSIC SUBMISSION</u>: If not utilizing an online upload, please include instruction on competitor music submission here. This may include pre-event email to the music chair/official, drop box or provided onsite.

IJS- EMS PLANNED PROGRAM CONTENT (PPC)

DEADLINE: October 20, 2021 EST (after October 20, 2021 *\$25 Late Fee)

Competitors participating in IJS events are required to submit PPC in EMS no later than October 20, 2021 @ 11:59PM EST. After this date, skaters will be locked out of this feature in EMS and subject to a \$25 late fee. The late fee will <u>automatically</u> be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS PPC UPLOAD HOW TO: CLICK HERE

If you need assistance, email *productsupport@usfigureskating.org*

LIABILITY: U S. Figure Skating, Fort Wayne Ice Skating Club, and SportONE Parkview Icehouse accepts no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

<u>ON-SITE REGISTRATION</u>: Check-in and registration will be located at the front door of the main lobby of the facility. Registration will be open one hour before the first practice or event and run through the last event of the day, however all skaters will have a registration time built into their detailed schedule. Additional details will be provided nearer to the event date, including health protocols, will be communicated with the skater with the detail schedule.

<u>CREDENTIALS</u>: Skaters, chaperones, coaches and officials will need to pick up credentials at

CREDENTIALS: Skaters, chaperones, coaches and officials will need to pick up credentials at the registration desk.

LOCKER ROOMS: Locker rooms and changing areas will not be available this competition. All athletes are expected to arrive to the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an "area" to put skaters on but will not be permitted to change.

PRACTICE ICE: All sessions are 20 minutes in duration. There are no refunds for prepaid sessions, even if not used. No music is played on practice ice. Sessions will be available Tuesday through Friday and designated by level and discipline. Skaters will be able to pick their own practice ice sessions online but you MUST indicate the number of sessions you want and you MUST pay for them at the time of the registration.



Pre-Purchase: Practice ice will be available for pre-purchase after registration has been completed. Practice ice will be selected by skater during the session-selection window. After close of the entries, you will receive an email in order to access your practice ice record and select your sessions via EMS. Practice ice will be \$20 if you pre-purchase sessions. A maximum of 2 practice ice may be pre-purchased per skater, per eligible event.

Session Selection: The session-selection window will begin to later than October 10, 2021. More information will be emailed to competitors after the close of entries and the schedule of events has need finalized.

Open Sales: Following the close of the pre-purchase selection window, skaters will have an opportunity to purchase and select additional PI sessions for \$22 per session. **The Open Sales window will close on Wednesday, October 20, 2021 EST.**

On Site: Practice Ice sessions will be sold on site at the event for \$25 at the registration desk.

Please direct practice ice questions to Alena Lunin <u>alunin@sportoneparkviewicehouse.com</u>

TEST CREDIT: Skaters may request their test credit forms in advance for only one test level.

- Contact Competition Chair <u>alunin@sportoneparkviewicehouse.com</u> at least 48 hours prior to the scheduled event.
- The additional fee of \$15 will be charged for this service and must be paid by credit card at the registration table upon arrival.
- Completed form will be sent via email the end of the competition.
- Test Credit only offered for IJS events

PHOTO/VIDEO: All events will be recorded by US Figure Skating Staff and available online for purchase after the event. Action Photos will be provided by 828 Studios www.828studious.com Phone 734.675.0442

<u>AWARDS/RESULTS:</u> Medals are awarded for 1st-4th places, Results will be posted online and printed results will not be available. Awards ceremony will be schedules approximately 15-20 minutes after the results.

IMPORTANT NOTICE FOR ALL COACHES:

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating. Please note that no coach will be allowed to enter the facility without a credential.

EMS Coach Resources

- My Competitions
- My Skaters
- Coach Schedule

<u>Coach/Choreographer (domestic/non-foreign):</u>

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. *
 - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the <u>Professional Skaters Association (PSA)</u>.



- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. *
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. *
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the <u>Professional Skaters</u> <u>Association (PSA)</u>.

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check.*
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. *
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)
- * Accessible via U.S. Figure Skating Members Only Website:

<u>www.usfsaonline.org</u> \rightarrow Person Icon \bigcirc <u>or</u> Account \rightarrow Member Profile \rightarrow Compliance

Foreign Coach/Choreographer:

✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the Coach Compliance page.

CONTACT INFO:

- Chief Referee Lynn Goldman LynnGoldman1@att.net
- Competition Chair Alena Lunin Alunin@sportoneparkviewicehouse.com
- Medical Chair Theresa Overy dovery6@hotmail.com
- Program Chair Sara Uecker uecker251@gmail.com

VENDORS: All vendors are required to fill out a VENDORS FORM.

• FWISC Vendors Chair - Tess Gilbert <u>tess.m.gilbert@gmail.com</u>

ADMISSION POLICIES:

- A credential will be required to enter the venue.
- One chaperone per athlete age 17 and under will be permitted. The chaperone must be over the age of 18 and an immediate family member as defined in U.S. Figure Skating's SafeSport Handbook.
- Spectators will be allowed for the actual competition time and can access designated area of arena with specific seating prior to the event.



SEE CURRENT <u>RULEBOOK</u> OR <u>U.S. FIGURE SKATING WEBSITE</u> FOR RULES/REQUIREMENTS.

Events Requirements will be set for the **2021-2022** Competitive Season.

SINGLES	IJS/6.0	EVENT
Excel Free Skate (All "Plus" events, Juvenile-Senior)	IJS	\$145
Excel Free Skate (Beginner - Pre-Juvenile)	6.0	\$95
Well Balanced Free Skate (21/22) (Preliminary & Pre-Juvenile)	IJS	\$145
Well Balanced Free Skate (21/22) (No Test & Pre-Preliminary)	6.0	\$95

PARTICIPANT INFORMATION

Fort Wayne, Indiana's second-largest city, is delighted to be hosting the 2022 US Figure Skating Championship Series!

In addition to the amazing event venue at the SportONE/Parkview Icehouse, we offer countless activities, restaurants, and special events to enjoy while you are here. Discover nearby **hotels**, **restaurants**, **shopping**, and **entertainment**!

Looking for more ideas? Take a look at our **Calendar of Events**, full of great ways to spend your free time exploring Fort Wayne, or read up on **the Fort Wayne Insider Blog**, featuring the best of the best of things to do in Fort Wayne. We're looking forward to seeing you soon!

TRAVEL INFO

If you are flying in, the Fort Wayne International Airport is a quick 20-minute drive from the Icehouse. Rental cars are available from FWA, or UBER and Lyft are also available options in Fort Wayne. Find out more at **VisitFortWayne.com/Transportation**.

Fort Wayne has been cautiously reopening while monitoring the COVID-19 pandemic. Find out more about the state of health and safety precautions at **VisitFortWayne.com/TravelerInfo.**

SPORT RELATED INJURIES Ortho Express (PSM -Parkview Sports Medicine) 3946 Ice Way, Fort Wayne 46805 (located next door with the ice rink) Phone (260)266-4007

Hours of operation: Mon-Thu: 7am-7pm / Fri: 7am-5pm / Sat: 8am-noon (X-Rays Capabilities)

URGENT CARE Physicians Urgent Care

920 E. Coliseum Blvd. Fort Wayne, IN 46805 Phone (260) 498-8077

Hours of operation: Mon-Thu: 8am-8pm / Sat & Sun: 8am-4pm (X-Rays Capabilities)



LODGING:

Holiday Inn Purdue Fort Wayne

Check-in: 2021 Nov 1, Mon Check-out: 2021 Nov 6, Sat Last Day to Book: 2021 Oct 1, Fri

Hotel offering your special group rate:

• 109 USD per night + tax

BOOKING LINK: USFigureSkatingRateHolidayInn

Courtyard Fort Wayne Downtown at Grand Wayne Convention Center

Check-in: 2021 Nov 1, Mon
Check-out: 2021 Nov 6, Sat
Last Day to Book: 2021 Oct 1, Fri
Hotel offering your special group rate:

• 119 USD per night + tax

Book your group rate for US Figure Skating Championship Series

Hampton Inn & Suites Fort Wayne Downtown

Group Name: US Figure Skating Championship Series

Group Code: USF

Check-in: 01-NOV-2021 Check-out: 06-NOV-2021

Hotel offering your special group rate:

124 USD per night + tax

https://hamptoninn.hilton.com/en/hp/groups/personalized/F/FWADTHX-USF-20211101/index.jhtml?WT.mc_id=POG

The Bradley

Group Name: US Figure Skating Championship Series

Group Code: 1296180 Check-in: 01-NOV-2021 Check-out: 06-NOV-2021

Hotel offering your special group rate:

139 USD per night + tax
 Last Day to Book: 2021 Oct 1, Fri

The Bradley - Reservations - Room Availability (provenancehotels.com)

